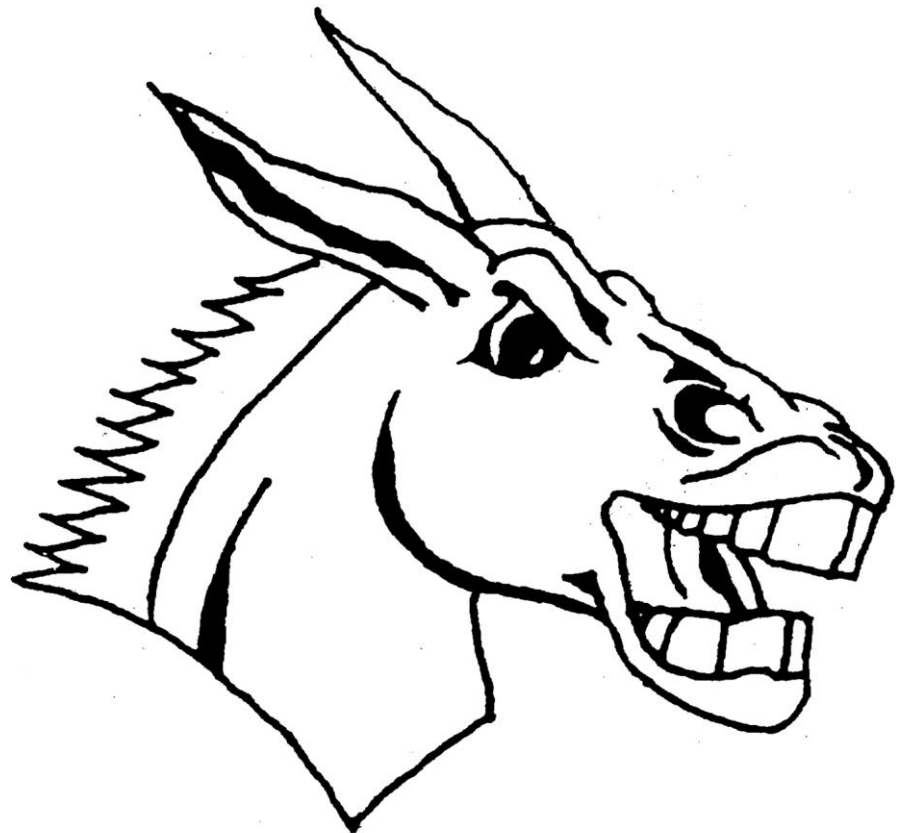


TC-R-D-S-C-H-O-O-L-J-A-C-K-F-N-O-L

**COMPREHENSIVE
SCHOOL
IMPROVEMENT
PLAN**



2010-2015

Lone Jack C-6 School District

Mission Statement

The Lone Jack School District, in partnership with family and community, will provide the instruction and encouragement for students to become literate, self-disciplined, independent, life-long learners. We will strive to create a safe environment that fosters the development of dynamic individuals who display compassion and positive social behavior.

What is CSIP and why do we utilize this type of Plan?

CSIP or the Comprehensive School Improvement Plan is a tool used by the Missouri Department of Elementary and Secondary (DESE) to evaluate Missouri school districts. The Lone Jack C-6 School District completed the evaluation process in November of 1999 and as a result was awarded Accreditation with Distinction status. Only 15% of the school districts in Missouri earn this level of accreditation. The team of educators who evaluated our district looked at existing plans of this type and made further recommendations. Those recommendations are addressed in this new version of the CSIP. The plan described within was approved by the Lone Jack Board of Education in 2010.

CSIP Steering Committee Members

The following individuals volunteered their time and expertise in the creation of this document.

Dr. Ron Davies, Superintendent of Schools
Mrs. Jacqueline Duvall, Elementary Principal
Mr. Scott Stewart, Secondary Principal
Mr. Ron Murkin, School Board Member
Mrs. Betty Williams, Special Education Director
Mr. Cary Wesemann, Technology Director
Mr. John Norris, Maintenance Director
Mr. Chris Johnson, Safety Director
Mrs. Jo Nelson, District Nurse
Mrs. Lisa Holloway, A+ Coordinator/English Teacher
Mr. George Turner, Counselor
Mrs. Jessica Armstrong, Elementary Counselor
Mrs. Angie Moehlman, Librarian
Mrs. Jean Hill, Math Teacher
Mrs. Elena Zimmerman, Special Education Teacher
Mrs. Jenny Wallace, First Grade Teacher
Mrs. Holly Jennings, Social Studies Teacher
Mr. Ken Howard, Social Studies Teacher
Mrs. Louita Watterson, Fourth Grade Teacher
Mr. Todd Brendel, Math
Mr. Bryant Knapp, Band
Mrs. Kathy McCormick, Parent
Mrs. Sue Metcalf, Parent

Comprehensive School Improvement Plan timeline

- P focus for the identified year
- P progress was made
- C completed
- Blue financial sources provide within existing district/building budgets
- Red financial sources required other than those customarily included in the annual operating budget

OBJECTIVE 1: TEACHING AND LEARNING

The district will develop and enhance programs that facilitate superior academic performance.

Strategy A: The district will implement programs to increase literacy achievement.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | The district will implement a writing program for grades K-12. | | | | | |
| 2 | The district will explore and implement a literacy instruction model for grades K-8. | | | | | |
| 3 | Thirty minute sessions of Sustained Silent Reading will be held for grades 9-12 monthly. | | | | | |
| 4 | For students grades K-6 who qualify, Title I Reading will be provided. (Title I Federal Funds in-part) | | | | | |
| 5 | The district will identify those students K-6 whose reading achievement is 1 or more grade levels below expectation and provide needed plans and services for remediation. | | | | | |
| 6 | The district will continue at-risk programming to support all students. (Title II D in-part) | | | | | |

Strategy B: The district will implement programs to increase mathematic achievement.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | Grades K-6 will require mastery of basic math facts. | | | | | |
| 2 | The district will provide hands-on activities in mathematics instruction. | | | | | |
| 3 | The counseling & math departments will encourage student participation in higher-level math courses. | | | | | |
| 4 | The district will provide mathematics-related professional development for classroom teachers. (Title II A Federal Funds in-part and Title II D in-part) | | | | | |

Strategy C: The district will increase opportunities for students to achieve in science.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | Properly equipped science laboratories will be provided to students grades 7-12. | | | | | |
| 2 | Student participation in higher level science courses will increase by providing increased course offerings and curriculum revision. | | | | | |
| 3 | The district will provide opportunities for elementary aged students to conduct science experiments by providing increased lab supplies each year. | | | | | |
| 4 | The district will provide science-related professional development for classroom teachers. (Title II A Federal Funds in-part and Title II D in-part) | | | | | |

Strategy D: The district will offer increased opportunities for our preschool aged children and their parents.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | The district will offer annual developmental screenings for children in the birth to five age group. | | | | | |
| 2 | A Parent Advisory Committee will be continued for the Lone Jack Preschool. | | | | | |
| 3 | A program of parental involvement will be maintained for the Lone Jack Preschool Program. | | | | | |

Strategy E: The district will implement a tutoring program for students who have not acquired grade-level skills.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|----------------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | Academic skills in need of improvement will be identified for mastery. | | | | | |
| 2 | Tutoring will be available on a weekly basis for students requiring additional instructional remediation. | | | | | |
| 3 | A+ tutors will assist district students in the areas of math, communication arts, science, and social studies. | | | | | |

Strategy F: Homework will be a meaningful extension of the classroom.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|--------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | Homework will enhance cross-curricular acquisition of skills. | | | | | |
| 2 | Homework will encourage the development of responsibility and organizational skills. | | | | | |

Strategy G: The district will maintain a comprehensive testing plan and use test results to inform instruction.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|-----------------------------------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | The district will assess each student in grades 1-11 at grade level, at least once per year, following state mandated guidelines. | | | | | |
| 2 | Administrators and faculty will utilize test results to improve instruction and address student strengths and weaknesses. | | | | | |
| 3 | The district will assess grade-level mastery of skills in core subject areas in grades K-12. | | | | | |

Strategy H: The district will provide on-going revision of the curriculum.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | Assessment results and student progress will be used to inform the curriculum. | | | | | |
| 2 | The curriculum will be reviewed and revised to correspond with the state's Show Me Standards, GLE's, and CLE's according to the district's revision schedule. | | | | | |
| 3 | The district will provide access to the Curriculum Mapper Program for curriculum development. | | | | | |

Strategy I: The district will further develop and implement career education (vocational) programs for grades K-12 with increased focus on post-secondary training and education.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|-----------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | The district will provide high school career education (vocational) courses in Family and Consumer Science, Ag-Science, and Business courses. | | | | | |
| 2 | The district will support and promote FCCLA, FBLA, and FFA organizations. | | | | | |
| 3 | The elementary counselor will promote career awareness through K-6 counseling sessions. | | | | | |
| 4 | Internship and work/study programs, including School-to-Work will be maintained. | | | | | |

Strategy J: The district will expand opportunities related to the fine arts, debate, and other non-athletic activities.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|-------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | The district will continue to support student participation in Forensic activities. | | | | | |
| 2 | The district will support and promote Academic Team in grades 9-12. | | | | | |
| 3 | The district will support and promote theatrical and dramatic productions. | | | | | |
| 4 | The district will support and promote band and choir activities. | | | | | |

Strategy K: The district will enhance Library Media Center Programs.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|----------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | The district will conduct an annual review of state requirements for book collection requirements. | | | | | |
| 2 | Book collections will exceed state collection requirements. | | | | | |
| 3 | The district will annually research and assess the technology needs of all LMC programs. | | | | | |

Strategy L: The district will exceed the state proficiency target on all state mandated assessments.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | MAP and EOC scores will be reviewed by the administration and MAP/EOC coordinator/director and then distributed to teachers. | | | | | |
| 2 | The MAP/EOC coordinator/director will meet with teachers to analyze the results of the item analysis reports. | | | | | |
| 3 | The district will provide training opportunities for teachers that address various MAP/EOC –related objectives. | | | | | |
| 4 | The MAP/EOC coordinator/director will meet with teachers before the MAP/EOC test to review the Examiner’s Manual and address questions or concerns. | | | | | |

Strategy M: The district will maintain and support the A+ Schools Program.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|----------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | The district will employ a part-time A+ Coordinator to operate and oversee the A+ Schools Program. | | | | | |
| 2 | On an annual basis, the Lone Jack Board of Education will sign an A+ Schools Program Assurance Document. | | | | | |
| 3 | On an annual basis, the Lone Jack Board of Education will approve an A+ Schools Program budget. | | | | | |

Strategy N: The district will provide and maintain a Safe Room at the Elementary School.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|-----------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | The district will provide personnel training regarding the proper use of the Safe Room. | | | | | |
| 2 | The district will employ a staff member to staff/oversee the Safe Room. | | | | | |

OBJECTIVE 2: PARENT AND COMMUNITY INVOLVEMENT

In order to support the developmental growth of all students, the partnership between school, parents and the community, will be improved.

Strategy A: The district will update and maintain the district website to include homework information, school closures, classroom activities, clubs/organizations, and student’s accomplishments, etc. for all buildings and classrooms.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | Provide in-service training for all staff on how to create, update and maintain a web page. | | | | | |
| 2 | The staff will continually update and maintain their own webpage to serve as a source of communication with parent and community members. | | | | | |
| 3 | Monitor compliance through SIS. | | | | | |

Strategy B: Provide multiple avenues of communication between parents and school personnel regarding individual student achievement including email, progress reports, and phone calls.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | Disseminate faculty/staff contact information (email, phone number, planning times, etc) through various means including district website, course syllabus, directory, and student handbook. | | | | | |
| 2 | Seek contact information from parents (email, phone numbers, etc.) through various means including registration papers, district website, and phone calls. | | | | | |

Strategy C: The school and community will work together to promote volunteer opportunities.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | Identify volunteer opportunities within the community and the school system. (mentor, reading buddy, career day speaker, advisory council member, etc.) | | | | | |
| 2 | Identify community needs and provide information concerning school needs through various methods including district newsletter, website, newspapers, etc. | | | | | |

OBJECTIVE 3: OPERATIONS

Increases will be made in the district funding to adequately support a fully accredited school district.

Strategy A: Broaden community and alumni involvement by increasing communication of needs and fundraising efforts.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|-------------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | Form a foundation comprised of school staff, parents, alumni, community members and local business leaders. | | | | | |
| 2 | Form an alumni association including elected board members and school liaisons. | | | | | |

Strategy B: Develop district grant-writing program.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|-------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | Strengthen district grant-writing committee by adding representatives from each building. | | | | | |
| 2 | Increase teacher participation in grant writing process. | | | | | |
| 3 | District grant-writers will pursue partnerships with other districts. | | | | | |

Strategy C: Increase local corporate/commercial growth.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | Establish a partnership with the City Council. | | | | | |
| 2 | Investigate state-level community planning. | | | | | |

OBJECTIVE 4: TECHNOLOGY

Increase the effective use of technology in the district.

Strategy A: The district will provide improved technology resources for teachers, parents and students.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|-----------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | Teachers will develop more individualized websites for classroom learning. | | | | | |
| 2 | The district will adopt web-based SIS. | | | | | |
| 3 | The district will install cable programming to implement multi-media curricula services | | | | | |
| 4 | The district will budget for mobile lab at all district facilities. | | | | | |

Strategy B: The district will provide In-Service training for faculty to integrate technology into the curriculum.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | The Technology Department will investigate and implement multiple technology training methods for faculty. | | | | | |
| 2 | The district will provide funding and in-service time for the Technology Department to provide training based upon the research information acquired in Step 1. | | | | | |

Strategy C: The district will install Wireless Networking in current and future facilities.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | The Technology Department will research Wireless Technologies, perform a needs assessment, and formulate a plan to implement Wireless Technology. | | | | | |
| 2 | The district will budget for installation of wireless networking on all campuses. | | | | | |

Strategy D: The district will provide adequate funding for equipment replacement.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | The district will budget for replacement of a minimum of 20% of the computers in the district each year. In addition, the district will maintain a 3:1 student/computer ratio. | | | | | |
| 2 | The district will budget for a new server and associated hardware replacement on a minimum 5-year cycle. | | | | | |
| 3 | The district will provide LCD projectors for every classroom. | | | | | |

Strategy E: The district will provide adequate Technology Department staffing levels to effectively manage, implement, and maintain technology equipment.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | The district will provide, in addition to the Technology Director, 1 full-time A+ Certified Technician per 350 students enrolled to assist with basic troubleshooting, maintain the lab, and to act as a point of contact for issues and requests. | | | | | |

Strategy F: The district will investigate the feasibility of long distance learning.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | The Technology Department will research equipment costs and feasibility of implementing long distance learning for advanced courses and other curriculum. | | | | | |
| 2 | The Technology Department will present the plan to the Superintendent of Schools and the School Board. | | | | | |

OBJECTIVE 5: FACILITIES

Improve usability of the physical environment to support learning.

Strategy A: The district will improve, repair, and maintain facilities within the district.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|------------------------------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | Repair Primary and Elementary roofs to fix leaks and address the mold created by the water infiltration. | | | | | |
| 2 | Acquire new or insulate the existing windows on the west wall of the Primary School. | | | | | |
| 3 | Research options for temperature control including but not limited to independent thermostats that limit temperature swings. | | | | | |
| 4 | Acquire snow removal equipment. | | | | | |
| 5 | Attach lights to the poles in the Elementary parking lot. | | | | | |
| 6 | Install natural gas hookups for the high school science lab. | | | | | |
| 7 | Acquire curtains, lighting, and add microphones for Elementary stage. | | | | | |

Strategy B: The district will continue building projects to enhance buildings and grounds.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|------------------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | Build a Fine Arts Center at the High School with auditorium, band and choir rooms. (Contingent upon enrollment) | | | | | |
| 2 | Build Greenhouse on High School Grounds. (Paid in part by grant) | | | | | |
| 3 | Provide accessibility for all guests to the High School baseball and softball fields to comply with Federal Law. | | | | | |
| 4 | Build a larger storage area for the baseball and softball fields. | | | | | |
| 5 | Replace the visitor's side dugout to match the home side dugout. | | | | | |
| 6 | Acquire an infield tarp for baseball and softball fields to prevent game and practice cancellations. | | | | | |
| 7 | Create covered storage under the home side bleachers of the football field. | | | | | |

Strategy C: Improve efficiency of heating, cooling and lighting.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|--------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | Research the cost effectiveness of energy efficient changes throughout the district. | | | | | |

OBJECTIVE 6: Professional Development and Leadership

The district will expand and enhance district and building staff development programs.

Strategy A: The district will provide a mentoring program for all new certified staff.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|-----------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | Beginning teachers will be mentored for two years. | | | | | |
| 2 | Teachers new to the district will be mentored for one year. | | | | | |
| 3 | The district will comply with DESE requirements for mentoring new administrators. | | | | | |

Strategy B: The district will increase leadership and instructional skills through professional development opportunities.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | In-service training offered to improve the understanding and awareness related to special needs students and processes. | | | | | |
| 2 | Opportunities for continued curriculum mapping training will be offered including collaboration and vertical alignment. | | | | | |
| 3 | Olweus training will be offered and implemented throughout the district. | | | | | |
| 4 | Needs assessments will be collected each year to continually identify professional development needs of teachers and offer opportunities accordingly. | | | | | |
| 5 | RTI training will be offered and implemented throughout the district. | | | | | |

Strategy C: The district will support the Career Ladder Program for certified staff.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|-------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | Career Ladder will be funded at 60% by the district budget. | | | | | |

OBJECTIVE 7: HEALTH AND WELLNESS

The district will provide a safe and secure instructional environment to meet the needs of the student body.

Strategy A: The district will insure that all support services in the areas of health, nutrition, drug prevention, transportation, and safety are in accordance with the federal laws, state statutes, regulations and guidelines.

| Steps | | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|
| 1 | Safe Drug Free Schools and Community program will be based on a thorough assessment of objective data about the drug and violence problems in the district. (Title IV Funds in-part) | | | | | |
| 2 | The district will establish a set of measurable goals and objectives that insure a safe environment. Activities will be designed to meet the goals. (Title IV Funds in-part) | | | | | |
| 3 | The wellness committee will help provide guidance for improvement of air quality, nutrition opportunities, physical activity choices, and school safety. | | | | | |
| 4 | The wellness committee will coordinate curriculum for growth and development education for grades 7-12. | | | | | |
| 5 | The district will provide additional security cameras with higher resolution for the High School. | | | | | |
| 6 | The district will establish and maintain a working bullying policy for each building. | | | | | |